

3.6 Re-Establish accountability for the use of Tier 2 and 3 Interventions Before a student is tested (reviewed) for a learning disability

Evidence below:

Revised Checklist of pre-referral documentation and accompanying
procedure

Pre-Referral Documentation Checklist

Required for All Staffings K-12

(Except Gifted, HHB + SIP [IF INTERVENTIONS NOT NECESSARY])

Student Name _____ Grade _____

ID# _____

Parent Permission Signed _____ 45 days _____ 60 days _____

REQUIREMENTS

- _____ Parent Conference Notes and Dates
- _____ Parent Notification of Screening
- _____ Vision and Hearing Results
- _____ Guided Observation Summary Forms
 - _____ (1) Teacher RFA
 - _____ (1) Staff MTSS Observation as related to the area of concern
- _____ Progress Monitoring Data
- _____ Attendance for the year; attendance in intervention
- _____ Documentation of parent opportunity to participate in problem solving
- _____ Problem solving pages including meeting notes completed by MTSS team
- _____ Report Card
- _____ Evaluation reports, team summary reports, screening results
- _____ Release of Information form completed, if applicable

SLD Consideration:

A specific learning disability is defined as a disorder in one or more of the basic learning processes involved in understanding or in using language, spoken or written, that may manifest in significant difficulties affecting the ability to listen, speak, read, write, spell, or do mathematics. Associated conditions may include, but are not limited to, dyslexia, dyscalculia, dysgraphia, or developmental aphasia. A specific learning disability does not include learning problems that are primarily the result of a visual, hearing, motor, intellectual, or emotional/behavioral disability, limited English proficiency, or environmental, cultural, or economic factors.

- _____ Parent Permission to Evaluate (obtained prior or at meeting)
- _____ SLD Eligibility Summary Draft
- _____ Graphic documentation of repeated measures of achievement provided to parents
- _____ Utilization of evidenced based culturally responsive strategies accurately linked to the identified problem and implemented with the needed level of intensity and fidelity (teams are to utilize the CR Strategy Crosswalk)

Signed by Principal or Designee _____ Date _____

Pre-Referral Documentation Procedure

1. Present all documentation to be reviewed at a scheduled problem-solving team meeting.
2. LEA must be present at the meeting
3. Upon review of documentation form must be signed by Principal or Designee
4. Form must be placed in the students file