Curriculum & Instruction
Graduation Rate Monitoring Plan

ACTION STEPS	PERSON RESPONSIBLE	TIMELINE	MONITORING AND EVIDENCE OF IMPLEMENTATION
Meet monthly with high school principal, assistant principals, guidance counselors and graduation coach to review the students in the current cohort who are below 2.0, needing course recovery, or at-risk for not graduating (VBHS, SRHS, & ACE)	Principal, Executive Director of Secondary Education	Monthly-August to October; Twice per month follow up on data November to June	Agenda, data, number of parents and students contacted, number of credit recovery courses completed
Monitor credit recovery for seniors to ensure students are progressing through the assigned courses.	Principal, Executive Director of Secondary Education	Monthly	PowerBi Data Credit Recovery
Monitor attendance in 9th through 12th grade. Habitual absences lead to decreased grades and reduces student engagement. An incentive program and student/parent communication will be used to promote attendance.	Principal, Executive Director of Secondary Education	Monthly	Attendance records
Ensure interventions such as mentors and afterschool tutoring are used to engage students in 9th through 12th grade for identified students.	Principal, Executive Director of Secondary Education	Monthly	Records of students engaged in tutoring and mentor logs
Engage seniors in extracurricular to stay vested in their school throughout the year. Monitor African American students to promote participation.	Principals, Executive Director of Secondary Education	Monthly	Records of students engaged in extracurricular activities