

Date	Student Referred By	Method of Contact	Person Contacted	Service Provided	Student Referred To	Contact Name	Documented By	File Attachments	Comments
10/30/2019	Admin	In Person	Student	Individual					De-escalation. Deep breathing. Conflict with teacher. Agreed she should not have her phone out. Refused to serve lunch detention. Sultaire
11/01/2019	Self	In Person	School Staff	Individual					De-escalate. Upset with falling behind. Reaching out to teachers to modify work possibly and contact district about Int Math. With after school tutoring 3 times a week student has no break. - Sultaire and Sarasin
12/09/2019	Guidance	Phone	School Staff		Other Community Provider		Williams, Demetria		Consulted w/Ms. Sultaire reference Student. Called mom for any additional information in order to facilitate the referral. [redacted] does not have a history of MH tx but has been on Focalin before to help her focus prescribed by her PCP. Sent a MH referral to Suncoast.
12/20/2019	Guidance	Phone	Parent/Guardian				Sultaire, Gina		Mom said that she will look for the Medicaid number for Mental Health Services consent form and call me back with it. Requested guidance counselor to also check in and follow-up to obtain the information.