



School District of Indian River County

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David K. Moore, Ed.D. - Superintendent

MEMORANDUM

March 13, 2020

TO: Mr. Dariyall Brown, SRHS Principal
Mr. Shawn O'Keefe, VBHS Principal
Mr. Richard Myhre, Assistant Superintendent of Curriculum and Instruction

FROM: Dr. Colleen H. Lord, Executive Director of Secondary Education *CL*

RE: Coronavirus & Online Learning

As we reach critical stages in the school year, we are facing the possibility of moving students to an online learning environment if schools are order to close. At this time, no such order has been issued, but we are working to prepare our teachers and students to minimize the interruption in the students' learning. Below are a few items to consider. We will monitor and adjust our efforts as needed in the coming weeks.

1. Graduation Rate: This must continue to be at the top of our priorities in making decisions and supporting students. I will follow up individually, but actions to consider:
 - a. Meet with graduation coach and guidance counselors to ensure at-risk students are making progress in credit recovery, GPA requirements, access to online support for SAT/ACT support through Edgenuity VirtualTutor, etc.
 - b. Monitor Edgenuity and assure students, if we do close schools, that they can continue their work. Be specific with the teachers and administrators overseeing credit recovery that this is a priority.
2. Curriculum and Instruction is preparing for online delivery of courses. Many of our high school teachers utilize Canvas on a regular basis, and the delivery of e-lessons will be a smooth transition. We recognize this may not be the case for all teachers, and generic lessons, based on the currently curriculum maps, have been developed. Teachers may use this as a starting point, but it would be preferable for teachers to design specific lessons to fit the needs of their students. Electives should also be encouraged to provide lessons to students through Canvas.
3. As this is our first district online learning experience, we do not want grades to be punitive or for students to have to make up work if they were not able to connect during the time they are out of class. We will discuss this point further.
4. The tone of the principal sets the tone for the entire school, as mentioned in our Principal Meeting. With the cancellation of activities and trips, there will be faculty who have invested a great deal of time and energy into these events. As we move through the coming weeks, continue to provide information, give reassurance as some will be worried about AP exams and the upcoming FSA, and encourage the department chairs to provide leadership and guidance in online learning and preparations for the coming weeks. Our IT Department will also be providing some additional resources.

I will connect with each of you on Friday, March 13th, by phone. Thank you for your leadership as we move through uncharted waters!

"Educate and inspire every student to be successful"

Dr. Mara Schiff
District 1

• Jacqueline Rosario
District 2

• Laura Zorc
District 3

• Teri L. Barenborg
District 4

• Tiffany M. Justice
District 5

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