

FACULTY & STAFF CHECK-IN

AGENDA

APRIL 9, 2020

- I. SHARE YOUR BRIGHT SPOTS
 - a. USE THE SPEECH BUBBLE IN THE MIDDLE OF SCREEN
- II. UPDATES
 - a. SPENDING FREEZE
 - i. PD/BOOK STUDY END THIS WEEK
 - 1. SUBMIT HOURS
 - b. TEACHER ATTENDANCE REPORT
 - i. GENERATED BY FOCUS WHEN YOU LOG IN
 - c. HOT SPOTS & Paper Copies
 - i. Limited HOT SPOTS (6 months of Internet if used properly 😊)
 - ii. Paper copies
 - 1. We need the name /student ID for any student who needs paper copies
 - a. Send to Tabby and I
 - d. Data Report
 - i. Race Breakdown
- III. Reminders
 - a. Log into FOCUS every work day
 - b. Student attendance 1X this week for each student in your class
 - c. CANVAS course is under construction
 - i. Hold onto your logs, schedules etc.
 - d. You have a 3 day weekend! Happy Easter to those who celebrate!
- IV. Q & A