



African American Achievement Plan Evidence of Progress Monitoring

School District of Indian River County
#SDIRCStrongerTogether

Date: 10/19/2020

School/Department: Rosewood Elementary

**Action Step
(number and
description):** 1.7 Balancing Student Enrollment

Evidence of Progress Monitoring
(Please include narrative/description of the action taken. Where applicable, please include all measurable data.)

You will find our school and district guidelines and process for enrollment into the magnet school program.

Results of Action Taken:

As a result, teachers, administrators and district office will be aware of the policies and practices for enrollment and how we assure a balanced student enrollment.

Reflection:

Reviewing this information has made us more aware of the cultural diversity of our enrollment and the enrollment processes.



Action Step:

Create and implement a plan to increase balance in student enrollment by race at each school to ensure African American students assigned to individual schools are consistent with the percentage of African American students represented in the District, within a range of plus or minus nine percentage points.

As a magnet program our enrollment is completed in coordination with the district office. We have a designated application process for all students and a lottery enrollment for incoming kindergarteners. The district holds a minimum of 15% of seats for enrollment of African American students at each grade level.



1) Indian River County Residents

- a. Students whose custodial parent lives in Indian River County are eligible for attendance at a magnet school. Families who can provide evidence of a pending move to Indian River County can be accepted, as long as all other acceptance criteria are met (building contract or rental agreement-address must be provided).

2) Sibling Enrollment

- a. Siblings of students who currently attend any magnet school will be considered for openings at the same school before new enrollments will be considered, as long as required guidelines and timelines are met.
- b. Siblings are defined as children in the family who reside in the same household at least 50% of the time and for whom the enrolling parent has custody/guardianship. Sibling enrollment will be handled prior to open enrollment.

3) Children of Magnet School Staff

- a. Children of staff employed full time at a magnet school will be accepted at the employee's work site, if there is an opening. This applies only to children living with the employee at least 50% of the time. Staff must complete the application process by the required date before the acceptance will be finalized. This does not include employees of the extended day program.

4) Kindergarten Lottery

- a. Open enrollment will occur between December 1st and February 1st. A computer driven lottery will occur to determine which students will be enrolled in kindergarten for the upcoming school year. **The only exception to this process will be siblings and active military families.** A letter of notification will be mailed in February.
- b. Enrollment will continue from the lottery date until each magnet school has met their projected enrollment number.
- c. At the kindergarten level the combined total of students will be limited from any one elementary school attendance zone (i.e. Rosewood may have 12 from Dodgertown while Osceola has only 7 and Liberty Magnet has 7, but the total number of students from Dodgertown is 26).
- d. Each kindergarten family must confirm their acceptance by returning the acceptance post card to the Coordinator of Student Assignment by the date indicated on the post card.

- e. Kindergarten offers that are not confirmed by the required date will be filled by other applicants.

5) Open Enrollment

- a. The Coordinator of Student Assignment will maintain a waiting list of applications at the district office.
- b. Applications submitted after the lottery process, will be placed on a waiting list by the date the application was received.
- c. Applications for 1st - 5th grades will be accepted at any time during the school year and will be placed on the waiting list by date the application was received.
- d. The applications on file will remain on the waiting list as long as the annual renewal post card is returned to the district by Feb 1st each year.
- e. Offers for 1st - 5th grades are made throughout the school year by telephone communication.
- f. It is the parents responsibility to make sure that all phone numbers and address are correct on the waiting list.

6) Enrollment of African-American Students

- a. All magnet schools will reserve a minimum of 15% of their seats in each grade level for African-American students to maintain an acceptable racial balance. This percentage will not exceed the parameters set by the desegregation court order.
- b. African-American kindergarten students will be accepted through the lottery process prior to conducting the general lottery. This will ensure compliance with the racial percentages required by the court-ordered desegregation plan.

7) Enrollment of Military Families

- a. Children of active duty military personnel will be given first preference for admission to the magnet school program. F.S. 1003.05(3)

8) Liberty Magnet School Enrollment

- a. Applications for Liberty Magnet School will be accepted in the following order as openings occur.
 1. African American students (a minimum of 15% of each grade level)
 2. North County Residents (45th St. and north)
 3. Residents from the remainder of the county

9) Application Form

- a. The application is used for all magnet schools. Families may apply only one magnet school of their choice.
- b. Applications can be picked up at the district office or at any magnet school, applications will be maintained by the Coordinator of Student Assignment at the district office.

- c. Applications for kindergarten lottery will be accepted during the open enrollment period of December 1st through February 1st.

- d. Applications submitted after the lottery process, will be placed on a waiting list by the date the application was received.

- e. Applications for 1st - 5th grades will be accepted at any time during the school year and will be placed on the waiting list by date the application was received.

- f. Families indicate their agreement to abide by the practices in the magnet program by signing the parent commitment form. Applications will not be accepted without a signed commitment.

Each magnet school communicates clear expectations for continued enrollment. Failure to abide by the behavior, dress or parent participation guidelines of the program may result in a return to the zoned school.

10) Adding Students after School Starts

- a. After the ten-day count, magnet schools may fill vacancies from other district schools, if the sending school is over the population required for funding and the magnet school is below their projection. If that is the case, families with current applications on file may be contacted. The Coordinator of Student Assignment will facilitate this process.

11) Applications on File

- a. Each year, families will receive a notice to indicate their desire to remain on the waiting list. The post card must be returned by the date requested on the post card or the application will be removed from the waiting list. If that occurs, families will be required to reapply and will be placed on the waiting list by the new application date.
- b. It is the responsibility of the family to notify the Coordinator of Student Assignment of any change of address or phone number.
- c. The School District is not responsible for any paperwork not received by the deadline.
- d. Families who want to be considered for other magnet school openings will be required to complete a new application, which will be filed by the date received.