

## HR Recommendation Approval (Instructional)

For: [REDACTED]  
Sent By: TetreaultE

Completed By: User - SuitE

Sent On: 7/30/2019 3:06pm CT  
Completed: 7/31/2019 10:31am CT

For Job ID: 3556 - Elementary - Intermediate (2019-2020) at Treasure Coast Elementary

\* Is this a transfer within the District? If No, input mike.smeltzer@indianriverschools.org in the outgoing manager's email address box

Effective date of transfer

\* Outgoing hiring manager's email address

Mike.Smeltzer@indianriverschools.org

Does outgoing hiring manager agree with the effective date of transfer?

\* Does candidate meet certification requirements?

No

\* Make Offer to Candidate

No

Add notes: (Viewable by other AppliTrack users in the workflow)

No certification record. Would need to document a passing score on the Elem Ed K-6 subject area exam for eligibility.

Show: Telephone references (TOTAL OF 3 FOR EXTERNAL CANDIDATES, 1 FOR INTERNAL CANDIDATES)

Interview Questions [REDACTED].pdf

Interview Questions [REDACTED].pdf

Interview Questions [REDACTED].pdf

[REDACTED] Reference 1.pdf

[REDACTED] Reference 2.pdf

[REDACTED] Reference 3.pdf

Summary Sheet and Interview Evaluations.pdf

\* Candidate accepted position

\* Date Accepted/Declined

Orientation Date & Time

\* Employment start date

\* Date individual cleared workplace screening

\* Favorable background screening?

\* Board Agenda Date

\* Date input in Focus

\* Start Date Verification

\* Please provide the information below for each category

\* Number of American Indian/Alaskan Native Applicants

0

\* Number of Asian Applicants

1

\* Number of Black Applicants

0

\* Number of Hawaiian Native/Pacific Islander Applicants

0

\* Number of White Applicants

15

\* Number of Hispanic/Latino Applicants

0

List of Applicants Interviewed

[REDACTED]  
[REDACTED]  
[REDACTED]