

Students of Concern - March 31-April 16

Please use this form to submit the names of students who have not completed ANY work for your class -- even if you have been in contact with the student or parent, and the student is considered "responsive" because of that contact. We want to know who is failing to complete work.

I will send the list out to you next week so you can see where multiple teachers are being impacted. Admin/Staff will make calls and document in FOCUS.

Hi Michele, when you submit this form, the owner will be able to see your name and email address.

* Required

1. Student Last Name *

2. Student ID *

3. Subject *

☐ Language Arts

☐ Math

☐ Intensive Math

☐ Reading

EMAIL TO ADMINISTRATIVE TEAM HIGHLIGHTING RESULTS OF SURVEY CONDUCTED 4/16 ASKING TEACHERS FOR NAMES OF STUDENTS WHO HAVE NOT SUBMITTED WORK

From: Holmes, Michele

Sent: Tuesday, April 21, 2020 1:25 AM

To: Racine, Todd <Todd.Racine@indianriverschools.org>; Thimmer, James <James.Thimmer@indianriverschools.org>

Subject: list of "no work" submitted students

This is the list of students who haven't submitted work. The first (total students with no work) is a simplified list to give you an idea of how many haven't done work for multiple classes. The second spreadsheet (Students of Concern spreadsheet) is the one I'll send to everyone after our meeting. I will send a link to a shared file.

662 responses came in.

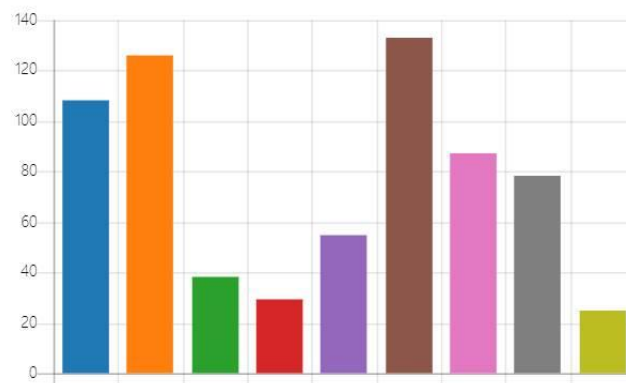
About 1/3 of the school is on the list somewhere = approx. 330 students...so about 600 are turning work in (according to the data teachers provided).

There are 97 students who haven't done work for 3 or more classes.

- 16 haven't done anything for 5 classes
- 30 haven't done anything for 4 classes
- 48 haven't done anything for 3 classes

I already sent Gina the names of the 3 who haven't done anything in 6 classes for MTSS.

Language Arts	108
Math	126
Intensive Math	38
Reading	29
Intensive Reading	55
Social Studies	133
Science	87
Elective	78
Other	25



EMAIL TO SECRETARIES TO MAKE FOLLOW UP PHONE CALLS REGARDING STUDENTS WHO ARE NOT TURNING IN WORK

From: Holmes, Michele

Sent: Tuesday, April 21, 2020 10:15 AM

To: Sequera, Holly <Holly.Sequera@indianriverschools.org>; Farina, Jacquelyn <Jacquelyn.Farina@indianriverschools.org>; Gamez, Briceli <Briceli.Gamez@indianriverschools.org>; Giordano, Patricia <Patricia.Giordano@indianriverschools.org>

Cc: Thimmer, James <James.Thimmer@indianriverschools.org>; Racine, Todd <Todd.Racine@indianriverschools.org>; Sultaire, Gina <Gina.Sultaire@indianriverschools.org>; Taglione, Marie <Marie.Taglione@indianriverschools.org>

Subject: Students Not Completing Work

Contacting parents regarding missing work:

1. Identify yourself and the reason for the call (Johnny has not submitted assignments for x number of classes).
2. Be sure that student has computer and internet (should not be an issue at this point, but if so, schedule between 8-10 and 3-5 with Mr. Thimmer; rule is 3+ students= additional technology)
3. Ask parents if they have FOCUS account / Canvas observer account?
4. Ask parents if they have e-mail/offer to email them instructions for creating FOCUS and Canvas accounts.
 - a. Parent Observer
Account: <https://indianriver.instructure.com/courses/52310/pages/creating-a-canvas-observer-account>
 - b. Focus Parent Portal Account:
<https://indianriver.instructure.com/courses/52310/pages/focus-parent-portal>
 - c. iReady Home Access: <https://indianriver.instructure.com/courses/52310/pages/i-ready-home-access>
5. If the child is having difficulty accessing course materials, provide parent with teacher's phone number and ask for a good time to connect. SRMS Phone List attached.
6. If the child is having difficulty with completing work, provide parent with teacher's phone number and ask for a good time to connect.
7. If you need additional information, you can view Student Documentation.
8. You can also click on the student's assignments in FOCUS to help the parent understand what the student is missing.

Things to remind parents/students:

- Grades DO count this 9 weeks.
- There are no final exams.
- Semester Grades will be determined based on 3rd and 4th Nine Weeks grades. At the School Board meeting Tuesday night, a new semester grade calculation chart will be approved.
- **If a student fails the semester, this could result in summer school or course recovery during the school year.**

- For 8th graders working on Edgenuity (Andersen is listed as the teacher), counselors have been reaching out also... encourage anyone working on Edgenuity to continue!
- Progress Reports for 4th 9 Weeks will be available on 4/27
- Work for any M's can continue to be submitted. Deadlines are extended--

Record notes and who you spoke to in column F and also in Student Documentation. Also please include your initials in the box so we know who handled the contact

Assignments:

- Patty: 3's
- Briceli: All 4's
- Holly: All 5's plus 3's (1-12)

Timeline: To be completed this week.

If you have any questions, please let me know. Thank you!

SAMPLE PAGE FROM SPREADSHEET -

SRMS Students not submitting work from March 31-April 16 of IPP – 3 classes

Student Last Name	ID	Ethnicity	Name	Subject	Comments (optional, but helpful)
			Carol Fontaine	Elective	Parent picked up an instrument for him but no work completed.
			Tracey Santiago	Intensive Reading	Other than 4 minutes of i-Ready on April 2, no work or assignments have been completed. Multiple messages and phone calls have been made with no response.
			Kenneth Brown	Social Studies	
			Kelsey Tousignant	Language Arts	I have only had one FOCUS message contact with this student in this time. She has signed on to Canvas but not completed work or reached out for help. I send up to 3 messages a week.
			Bethany Spagnuolo	Elective	Students have had 3 weeks to complete 1 of 6 possible options.
			Kim Auger	Math	No response or activity
			Tricia Perakes	Science	No response to any messages - no work turned in at all
			Anne Powell	Social Studies	Was not able to establish phone contact today; documentation is in Focus. Student has only done one assignment in 3 weeks - a discussion board post on 4/13. She is unresponsive to my many messages.
			Tammy Brandes	Math	Not completing Big Ideas, etc.
			Kristy Johnson	Intensive Math	I made multiple attempts on multiple platforms to reach this student.
			John Braaksma	Social Studies	No contact. No work. Hasn't been on Canvas.
			Jeff Ferguson	Math	No work has been completed. No log on to canvas. No response to focus messages. Can not get through by phone.
			Karen Pagan	Elective	Student have worked on other classes as per Focus but have not turn in anything for my class. Student is not responding to any message via Focus or Canvas. Phone calls are going to voice message.
			Bradley Wright	Social Studies	I have emailed and Focus Messaged numerous times. He has not logged in to the Civics Canvas Page since April 1st.
			Melissa Kurrus	Reading	Despite multiple Focus messages, phone calls, and Canvas Announcements, no work has been turned in.